



New York City Anti-Violence Project
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JOB ANNOUNCEMENT – MANAGER OF THE ECONOMIC EMPOWERMENT AND CLIENT ADVOCACY PROGRAMS

The New York City Anti-Violence Project (AVP) is excited to welcome a new Manager to our team! We're looking for an enthusiastic, creative and dogged professional who has experience in mobilizing systems to meet the needs of marginalized survivors of violence and harm.

AVP empowers lesbian, gay, bisexual, transgender, queer (LGBTQ), and HIV-affected communities and allies to end all forms of violence through organizing and education and supports survivors through counseling and advocacy. We were one of the first LGBTQ anti-violence organizations in the country and remain a national leader in the anti-violence movement.

You, as the Manager of the Economic Empowerment and Client Advocacy Programs, will oversee the Economic Empowerment Program (EEP) and Advocacy Programming for survivors of intersecting forms of violence. This position is held with the Client Services (CS) department and reports to the Deputy Director of Client Services. You will supervise a dynamic team of advocates and forge programming that connects LGBTQ and HIV-impacted survivors to pathways that build economic security. You will be an integral part of the CS leadership team and will actively contribute to the development and implementation of departmental strategic goals that support AVP's and the department's strategic plan. You will also provide 24-hour back-up coverage on a rotational basis with the rest of the leadership team to the on-call CS Staff and AVP's crisis hotline volunteers. You will represent AVP and the voices of the community we serve, as well as your team, in inter/intra-agency committees and working groups/task forces at local, state and even national platforms.

What you will do:

- Supervise EEP Specialists and Advocates, providing administrative and clinical support.
- Identify and trendcast emerging needs of survivors of violence within LGBTQ and HIV-affected communities, with a specific focus on EEP and Advocacy.
- Develop innovative and responsible service models to address those identified needs.
- Consult and advise on program evaluation mechanisms including departmental workplans to identify and implement impact measurements for CS programming.
- Ideate, design and oversee projects and activities – including collaborative projects - that expand EEP and Advocacy's efficacy.
- Collaborate with your advocacy team and fellow CS leadership team to develop, implement and evaluate policy, procedure and protocol for CS and other departments, as appropriate.
- Develop and manage relationships with key external stakeholders, throughout the City, State, and nationally, to amplify AVP's trauma-informed, anti-oppression, harm reduction model.
- Develop, facilitate, and manage mission-related training and research, coordinating with other AVP departments.
- Advance the voices of LGBTQ and HIV-affected communities around their experiences of bias, discrimination, and violence, as well as resilience and strength.
- Other duties as directed by your supervisor.

What we are looking for:

- 3-5 years of directly related experience required, especially in the area of economic empowerment, case management and systems advocacy.

- Proficiency in digital case management systems, Microsoft Office, and general knowledge of management information systems and technical support; specific experience in Social Solutions' Efforts to Outcomes (ETO) program and Salesforce is a plus.
- Strong project management skills, including managing workload around multiple needs and deadlines.
- Proven ability to engage and effectively train diverse constituencies with varied learning styles, experience, and approaches to the work.
- Demonstrated commitment to anti-oppression and to working to end violence within and against LGBTQ and HIV-affected communities.
- Excellent written and oral communication skills.
- Bilingual in English and Spanish preferred.
- LMSW, LCSW, and/or SIFI-certified, while not required, is a plus!

This position offers the opportunity to work in an organization that:

- Approaches our work from anti-oppressive and trauma-informed principles, internally and externally, recognizing we always have room to grow;
- Values collaboration and creativity in our passionate team;
- Centers the work on those most impacted by violence, working to find community-based, and community-led solutions; and
- Is committed to providing strong supervisory support and professional development opportunities.

This is an at-will, exempt position with a salary range of \$65,000 - \$70,000. Applicants who use more than one language at work are eligible to receive a \$1,000 salary enhancement in addition to their base salary.

Hours are generally 10am – 6pm, Monday through Friday, but this position requires some work during the evening and/or weekend to support AVP's 24-hour hotline on a rotational basis. This position is based in the AVP office in Manhattan and will require a hybrid of both remote and in-person work during 2022.

Good benefits and working environment. Benefits include, but are not limited to, paid time off amounting to over 5 weeks in first year of employment plus generous sick time, medical, dental, vision, life, and disability insurance, 403(b) retirement investment plan (employee contribution only), flexible spending accounts for medical and transit costs, pooled sick leave, paid family leave, and flexible/remote work options.

Interested applicants submit their cover letter and resume as a single PDF to <https://bit.ly/avpishiring> by June 8, 2022. After June 8, we will continue to review applications on a rolling basis as long as the position remains open.

No phone calls please. Candidates will be notified if we are seeking an interview; because of the high volume of responses, it may not be possible to respond to all inquiries. Interviews will be scheduled on a rolling basis.

AVP is committed to providing equal employment opportunity to all qualified individuals and endeavors to hire individuals of diverse races, colors, creeds, ethnicities, religions, genders, gender identities or expressions, ages, sexes, sexual orientations, national origins, disabilities, and citizen, marital, veteran and HIV statuses.